



EARL STONHAM PARISH COUNCIL

Minutes of the Parish Council meeting held at the Village Hall, Earl Stonham on **Monday, 7th September 2020 at 7.30pm.**

Present:

Councillors: C Woods (Chair)
D Turner
K Wilkinson
H Stanford
S Budd
D Brenig-Jones
H Glasse

In Attendance J Blackburn – Clerk

ES006/20/21 – PUBLIC FORUM

There were no members of the public present.

ES007/20/21 – TO RECEIVE APOLOGIES OF ABSENCE

Apologies had been received from County Cllr Hicks and District Cllr Morley.

ES008/20/21 – TO RECEIVE DECLARATIONS OF INTEREST

None had been received.

ES009/20/21 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

ES010/20/21 – TO APPROVE THE MINUTES OF THE MEETINGS HELD ON 2ND MARCH 2020 AND 9TH JUNE 2020

It was AGREED: That the minutes of the meetings held on 2nd March 2020 and 9th June 2020 be approved as a true record and signed by the Chairman.

ES011/20/21 – TO RECEIVE THE POLICE REPORT

The Police were not present at the meeting and a report had not been received.

ES012/20/21 - TO RECEIVE THE COUNTY COUNCILLOR'S REPORT – CLLR HICKS

Cllr Hicks was not present at the meeting but his report had been circulated and published on the website.

ES013/20/21 – TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT – CLLR MORLEY

Cllr Morley was not present at the meeting but her report had been circulated and published on the website.

ES014/20/21 – TO RECEIVE THE CLERK’S REPORT AND FINANCIAL MATTERS

i) THE CLERKS REPORT

The Clerk reported that her current laptop was reaching the end of its life and she was experiencing ongoing issues with its reliability. She suggested that a new laptop be purchased along with contributions from two of her other Parishes, Creeting St Peter and Great Bricett.

It was AGREED: That the Clerk purchase a new laptop with the cost being split three ways.

ii) TO RECEIVE THE CLERK’S FINANCIAL REPORT

The Clerk reported on the Council’s current financial position and movements since the last meeting. It was reported that the balance in the accounts on 1st September 2020 was £9,437.01.

The Clerk reported that the annual salary increase for Clerks had been issued by NALC / SALC and implemented on the September pay, which had included back pay.

It was also noted that a payment of £240.24 needed to be authorized for the annual insurance premium to Business at CAS Ltd.

iii) TO AUTHORISE PAYMENTS AND NOTE RECEIPTS

The Clerk reported the following payments be authorised:

Jennie Blackburn	Clerk's Pay (Jul)	£241.60
Jennie Blackburn	Clerk's Office Allowance/Expenses (Jul)	£20.00
Jennie Blackburn	Clerk's Pay (Aug)	£241.60
Jennie Blackburn	Clerk's Office Allowance/Expenses (Aug)	£20.00
Jennie Blackburn	Clerk's Pay (Sept)	£281.38
Jennie Blackburn	Clerk's Office Allowance/Expenses (Sept)	£30.78
D Turner	Reimbursement of Recorder Printing	£160.00
Vertas Group Ltd	Grass Cutting	£301.36
M B Trees	Tree Felling - Village Green	£900.00
Jennie Blackburn	Clerk's Pay (Oct)	£248.23
Jennie Blackburn	Clerk's Office Allowance/Expenses (Oct)	£20.00

It was AGREED: That payments totaling £2,700.39 be authorised and actioned by the Clerk.

The following receipts were also noted:

HMRC	VAT Reclaim	£570.06
Stonham Asp Pre-school	Recorder Advert	£30.00
Suffolk Gardening Thyme	Recorder Advert	£30.00
Parish Council	Contributions for PC gift	£35.00
Thrifty Farmhouse	Recorder Advert	£30.00

iv) BANK RECONCILIATION

It was AGREED: That the Bank Reconciliation be noted.

ES015/20/21 - PLANNING APPLICATIONS

Ref: DC/20/03560 - Full Planning Application - Change of Use to allow motor vehicle repairs with new ancillary MOT testing bay (retention of) Location: Whitehouse Farm, Whitehouse Lane, Earl Stonham, Stowmarket Suffolk IP14 5HE

It was AGREED: That the Parish Council have no objections to the application. **Clerk to action.**

Ref: DC/20/03506 - Application for Approval of Reserved Matters following Outline Planning Permission DC/18/05278. Appearance, Landscape, Scale and Layout to be considered for siting of 1no mobile home. Location: Resthaven, Thornbush Lane, Earl Stonham, Stowmarket Suffolk IP14 5DX

It was AGREED: That the Parish Council have no objections to the application. **Clerk to action.**

Ref: DC/20/03807 - Application for Listed Building Consent - Removal of rear chimney breast and stack; Insertion of new door opening in south elevation; Insertion of window opening to rear elevation; Insertion of replacement windows; Insertion of boiler flue in existing single-story rear element. Alterations as per Design & Access Statement Location: Cherry Tree Farmhouse, Blacksmiths Lane, Earl Stonham, Stowmarket Suffolk IP14 5ET

It was AGREED: That the Parish Council have no objections to the application. **Clerk to action.**

ES016/20/21 - PLANNING DECISIONS

The following decisions were noted:

Ref: DC/20/02209 - Application for Outline Planning Permission (some matters reserved, access to be considered) Town and Country Planning Act 1990 - Erection of 2No dwellings and alterations to existing access - Land North of, Wicks Lane, Earl Stonham, Stowmarket Suffolk IP14 5HL – **REFUSED**

Ref: DC/20/02386 - Householder Application - Erection of summerhouse Chapel Farm, Fen Lane, Earl Stonham, Stowmarket Suffolk IP14 5EF - **GRANTED**

ES017/20/21 – FOOTPATHS

A Footpath meeting had taken place prior to the Parish Council meeting where it was noted that the next footpath walk was due to take place on Sunday, 20th September 2020 at 2pm. Tea and biscuits would be provided after the walk.

ES018/20/21 - ALLOTMENTS

The Chair informed members that allotment site visits needed to take place to ensure that all allotments were being correctly maintained. A date was arranged for Wednesday, 16th September at 6pm. Anyone wishing to attend should meet at the hall at 6pm. The Clerk would send out letters to all tenants informing them that the site visits would be taking place.

ES019/20/21 – VILLAGE HALL

Cllr Turner reported that the refurbishment of the hall was estimated at £60,000. Mid-Suffolk had provisionally set aside £19,000 for the project and if the remainder was paid for by the hall's funds it would leave the hall with no remaining contingency. The work would be carried out in stages.

Both halls were back open for bookings.

ES020/20/21 – WEBSITE

There was nothing to report.

ES021/20/21 – JUNCTION OF A140/A1120 (TAP JUNCTION)

There was nothing to report at the current time but the Clerk stated she would chase up the Enforcement Team to see if there were any further updates.

ES022/20/21 – CAROLS ON THE GREEN

Cllr Wilkinson reported that he was unsure as to whether the usual supplier of the Christmas Tree for the Green were supplying them this year so the Parish Council may need to source one from somewhere else.

Cllr Glasse informed members that he was due to be cutting down a conifer soon and would be happy to donate it to the Green.

A date of 17th December 2020 was booked for the Carols on the Green event.

ES023/20/21 – REMEMBRANCE

Cllr Budd reported that door to door poppy sales would not be taking place this year but confirmed she would arrange for a Poppy Wreath.

Cllr Woods confirmed he would be happy to lay the wreath again on behalf of the Parish Council.

ES024/20/21 – MULTI-COURT

Cllr Wilkinson reported that complaints in relation to antisocial behavior on the multicourt had diminished and with the night's drawing in it was hoped that the issues would carry on diminishing.

In relation to the car park a barrier had been suggested as a way to stop unwanted people using the facilities and car park itself. But the barrier whilst solving the issue, would be costly.

A Trustees meeting was due to be held the following evening on 8th September to discuss the Bowls Land and building and the use of the car park when the new tenants were using the facilities for their fitness business. It was felt to be important that a representative from the Parish Council attend. Cllr Glasse stated that he would be happy to attend.

ES025/20/21 – PARISH COUNCILLOR APPLICATIONS

With there being two vacancies on the Parish Council the relevant procedures had been taken in publicising these posts. Four residents had put forward applications which had been considered by members prior to the meeting.

A vote took place and the two successful applicants would be notified via email following the meeting. They would be coopted onto the Parish Council at the next meeting in November.

The two unsuccessful applicants would also be notified via email.

ES026/20/21 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

- Cllr Brenig-Jones informed members that she had cut back the greenery around the dog waste bin on Blacksmiths Lane.
- Cllr Turner informed members that she had purchased a present for B Heard following his departure from the Parish Council. Members confirmed they would contribute towards the cost.
- Cllr Wilkinson would like to thank Mr Tydeman for cutting back all the hedgerows on Balls Way.

ES027/20/21 – DATE OF NEXT MEETING – Monday, 2nd November 2020 at 7.30pm

The meeting finished at 8.31pm.

Chairman: Dated: