



Parish Council Members - Chair: Cllr M Gillett, Vice Chair: Cllr D Turner, Cllr K Wilkinson, Cllr S Budd, Cllr H Stanford, Cllr M Mann, Cllr S Baker, Cllr J Barnet-Lamb

Notice of Meeting and Summons to Councillors to Attend Earl Stonham Parish Council

Dear Councillor

You are summoned to attend the Annual Parish Council meeting which will be held on **Monday, 12th May 2025 at 8:00pm** (or immediately after the conclusion of the Annual Parish Meeting, whichever is the later).

Members of the public from the village are welcome to attend this meeting.

S Edgar

Parish Clerk | Tel: 07833 242561 | Email: parishclerk@earlstonham.org.uk

AGENDA

- 1) Election of Chair of the Council**
(To receive the Chair's Declaration of Acceptance of Office)
- 2) Election of Vice-Chair of the Council**
- 3) To receive apologies of Absence**
- 4) To receive Declarations of Interest**
- 5) To receive any Applications for Dispensation**
- 6) To approve the Minutes of previous meeting held on Monday, 3rd March 2025**
- 7) Public Forum** - *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chair, before the start of the Parish Council meeting. Members of the public may not take part of the Parish Council meeting itself.*
- 8) To receive the County Councillor's Report** – *County Cllr Matthew Hicks*
- 9) To receive the District Councillor's Report** – *District Cllr Nick Hardingham*
- 10) Action Points Arising from the Previous Meeting**
 1. Enforcement Action – Shepherd and Dog – Cllr Hardingham
 2. Fen Lane, adjacent Mill Lane – Cllr Hicks to drive by to investigate. Cllr Gillett to keep reporting
 3. Sewage Plant – noise from pumps – Anglian Water to install new pumps



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4. Solar Farm revised proposals – Cllr Hardingham to advise when it will be represented to the committee.
5. Purchase of Laptop and Microsoft Office for the new clerk – Cllr Gillett – **Completed**
6. Update of the Bank Mandate to add Susan Edgar - Cllr Gillett - **Completed**

11) To appoint Representatives to Committees and Outside Bodies

- a) Suffolk Association of Local Councils (SALC)
- b) Village Hall
- c) Church
- d) Community Emergency Village Hall Key Holders
- e) Earl Stonham Trustees
- f) Recorder Publication
- g) Recorder Distribution
- h) Carols on the Green
- i) Footpaths

12) Authorisation of Annual Subscriptions

- a) Suffolk Association of Local Councils – £311.42

13) To receive the Clerk's Report including the following Financial Matters

- a) To receive the Clerk's Report
- b) To receive the Finance Report
- c) To authorise payments and note receipts
- d) To approve the Annual Governance Statement – 2024/25
- e) To approve the End of Year Statement of Accounts – 31st March 2025
- f) To receive the Exemption Certificate – 2024/25
- g) To receive the Internal Auditor's Report for 2024/25
- h) To approve and sign CiL Report
- i) To approve the Asset Register

14) To Approve Policies and Procedures

- a) To review and approve proposed amendments to Standing Orders received from NALC
- b) To review and approve proposed amendments to Financial Regulations received from NALC

15) Planning Applications

- a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
 - Re-consultation Planning Application - DC/25/00493 – The Old Chapel, Chapel Lane, Earl Stonham, Suffolk, IP14 5HP
 - Planning Application Conversion of Barn – DC/25/01706 – Whitehouse Old Barn, Church Lane, Earl Stonham, Suffolk
- b) Decisions made by MSDC



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- Approved planning application – DC/24/04891 Moat Farm, Debenham Road, Earl Stonham, IP14 5HG. Terms of approval are not being adhered to

- 16) **To receive an update on Councillor Vacancies**
- 17) **To receive an update on Speeding and approval for purchase of SID's following the sourcing and comparison of quotes from three suppliers**
- 18) **To receive any update on Footpaths**
- 19) **To receive any update on the Village Hall**
- 20) **Matters to be brought to the attention of the Parish Council** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*
- 21) **To confirm dates of meetings for the financial year 2025/26 as follows:**

Monday, 30th June 2025
Monday, 1st September 2025
Monday, 3rd November 2025
Monday, 5th January 2026
Monday, 2nd March 2026
- 22) **Date of next meeting** – Monday, 30th June 2025 at 7.30pm.

(Please note: The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes not to be filmed should advise the Parish Clerk).