



Earl Stonham Parish Council

MINUTES of the Extraordinary Meeting of the Parish Council held at the Village Hall
on Monday 16th June 2025 at 6pm

Present:

Councillors: M Gillett (Chair)
D Turner (Vice-Chair)
S Baker
J Barnet-Lamb

In Attendance S Edgar – Clerk

ES31/25/26 – TO RECEIVE APOLOGIES OF ABSENCE

Apologies had been received from Cllr Stanford and Cllr Mann

ES32/25/26 – TO RECEIVE DECLARATIONS OF INTEREST

None

ES33/25/26 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

ES34/25/26 – TO APPROVE THE FOLLOWING FINANCE DOCUMENTS

a) REVISED END OF YEAR STATEMENT OF ACCOUNTS TO 31ST MARCH 2025

The revised Statement of Accounts had been agreed by SALC Audit and circulated prior to the meeting. Cllr Gillett confirmed the error in Total Receipts had been caused by an error on the cashbook, with a few receipts not being carried across to the 'Type of Receipt'. The error had been missed by Audit prior to being noticed by the Clerk. The Clerk confirmed that the Balance Brought Forward and Balance Carried Forward were still correct. The document was presented for approval. **Decision – Approved and signed by the Chair and Clerk**

b) END OF YEAR BANK RECONCILIATION TO 31ST MARCH 2025

The End of Year Bank Reconciliation had been produced and circulated by the Clerk prior to the meeting. It was noted it was the production of this document that had highlighted the error on the AGAR Statement of Accounts. The document was approved and signed by the chair.

ES35/25/26 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

Cllr Barnet-Lamb requested an update on the SID's project. The Clerk confirmed that the SCC funding had been received so with this we are around £300 short excluding VAT. Cllr Gillett confirmed this would be funded from CiL reserves and then reimbursed. Cllr Turner raised the question of when we place the order as the quote runs until 31st July but the posts may not be in situ

until 6th August. Cllr Gillett suggested the Clerk contact Elancity to discuss logistics and installation options ready to agree at the next meeting which is prior to expiry of the current quotation.

Cllr Turner raised the current Councilor vacancies. The Clerk confirmed the Notice of Vacancy had been posted which runs until 30th June. If there is no response to this, we can then fill the vacancy by Co-option and an advert will be included in the next edition of the Recorder.

The meeting finished at 18.25pm.

Chair: Dated: