



Parish Council Members - Chairman: Cllr M Gillett, Cllr D Turner, Cllr K Wilkinson, Cllr S Budd, Cllr H Stanford, Cllr M Mann, Cllr S Baker, Cllr J Barnet-Lamb

EARL STONHAM PARISH COUNCIL

PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND

There will be a meeting of **Earl Stonham Parish Council** at the Village Hall (Club Room), Earl Stonham on **Monday, 3rd March 2025 at 7.30pm**

M Gillett

Chair Tel: 07984 518959

email – parishclerk@earlstonham.org.uk

AGENDA

- 1) To receive apologies of Absence**
- 2) To receive Declarations of Interest**
- 3) To receive any Applications for Dispensation**
- 4) To approve the Minutes of the previous meeting held on Monday, 6^h November 2025**
- 5) Public Forum - *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part of the Parish Council meeting itself.***
- 6) To receive the County Councillor's Report – *County Cllr Matthew Hicks***
- 7) To receive the District Councillor's Report – *District Cllr Nick Hardingham***
- 8) Action Points Arising from the Previous Meeting**
 1. Sexual Harassment Policy – Item 10
 2. Flooding at Blacksmiths Lane – Cllr Hicks
 3. A1120/A140 Junction – Cllr Hicks
 4. Enforcement Action – Shepherd and Dog – Cllr Hardingham
 5. Fen Lane, adjacent Mill Lane – Reported
 6. Forward Green Sign damaged – Reported
 7. Sewage Plant – noise from pumps – update from Anglian Water
- 9) To receive the Clerk's Report including the following Financial Matters**
 - a) To receive the Clerk's Report
 - b) To receive the Finance Report
 - c) To authorise payments and note receipts
 - d) To approve the Bank Reconciliation
 - e) To approve Changes to our bank mandate – removal of previous clerk and appointment of new clerk, change of postal address
 - f) To appoint the internal auditor for 2024/25



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- g) To approve the external audit arrangements for 2024/25
- h) To approve writing off the shared printer/laptop from the Asset Register
- i) Update on the recruitment of a new Parish Clerk

10) To approve Policies and Procedures

- a) To conduct a Review of Internal Audit Control and Risk Management Arrangements
- b) To review the Financial Regulations and Standing Orders
- c) To review the Data Protection Policy
- d) To review the Document Retention Policy
- e) To review the Publication Scheme

11) Planning Applications

- a) For discussion and decision – (including any applications / decisions received since the publication of this agenda
 - Application for Listed Building Consent - DC/25/00344 – Ramplins Farm
 - planning application - DC/25/00493 - The Old Chapel, Fen Lane, Earl Stonham, Suffolk IP14 5HP
- b) Decisions made by MSDC
 - planning application - DC/24/04891 - Moat Farm, Debenham Road, Earl Stonham, IP14 5HG

12) To Agree the Sexual Harassment Policy

13) To receive an update on Speeding related issues

- a) SID – Working Party update
- b) To Agree funding from CIL towards the purchase of the SIDs
- c) Community Speed Watch Update

14) To receive an update on Footpaths

15) To receive an update on the Village Hall

16) VE Day Arrangements

17) Matters to be brought to the attention of the Parish Council

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making

18) Date of Next Meeting - Monday, 12th May 2025 at 7.00pm – Annual Parish Meeting followed by the Annual Parish Council Meeting

(Please note: The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes not to be filmed should advise the Parish Clerk).